



## **Job Posting: Childcare Lead and Site Coordinator**

### **2 open positions for Renton and Shoreline**

**Vision House** is a 501 (c) (3) non-profit Christian housing support services program for homeless single mothers, homeless single men and their children and families.

Hours: Part-Time 5-6 hours per week. Monday and Thursday Evenings 5:30 – 8:00 pm

Rate of Pay: \$13.00-\$15.00 per hour DOE

Must be available to start on September 2017

#### **RESPONSIBILITIES**

- Set-up for children of various ages to be supervised in child care center
- Provide direction and support for volunteers as they provide child care
- Clean-up the center after the classes end (7:30pm)
- Securely close the center and lock it up at 8:00pm
- Provide support for the teachers that are teaching the parent education classes (answer questions, provide material support, etc.)

#### **MINIMUM QUALIFICATIONS**

- Must be 18 years of age
- GED or High School Diploma
- Child care experience preferred
- Ability to pass criminal history background check
- Must be able to sign our Statement of Faith
- Must be able to lift, reach, bend, twist, push, pull, squat, grasp and use arm-hand coordination on a consistent basis
- Must have the ability to lift up to 40 pounds

Send resume to [noreeng@vision-house.org](mailto:noreeng@vision-house.org) or call 425-228-6356.