



Family Services Program Youth and Family Advocacy, Entry and Case Management

This position supports all aspects of Family Services:

Youth and Family Advocacy: 6 months

Entry and Case Management: 6 months

Position Location: Shoreline, WA

Youth and Family Advocacy

- Prepare and organize the back to school event for families; create a template to be used for future event planning.
- Engage with families, assist in summer activities, coordinate and manage weekly/monthly activities such as homework lab, Community Center, and social-emotional skill building groups.
- Assist in the completion Youth and Family Assessments meeting with families regularly for structured play or activity time.
- Work with families to build an effective Family Care Plan that outlines specific goals of a family.

Entry

- Interview both over the phone and in person, assessment of client strengths, opportunities and challenges, researching targeted resource platforms and proper documentation techniques.
- Become familiar with the relevant State and Federal regulations, programs, and agencies affecting housing placement, the various agencies and stakeholders involved in the housing crisis in the Sno-King region through research, attendance of quarterly Entry coordination meetings and active implementation of Vision House entry procedures and policies.
- Create and distribute an accurate and current housing, assistance and vocational training resource binder.

Case Management

- Accompany the Lead Case Manager in select case management sessions, follow-up with specific skill building opportunities.
- Engage with volunteers, mentors, to offer one on one opportunities with residents.
- Develop a tool for the increased services or success of residents such as creating a resource folder for residents in specific area of interest, such as domestic violence, persons with disabilities.